

DS
8-28-2023

Comal County Emergency Services District No. 1
Regular Meeting Minutes
July 31, 2023

NOTICE is hereby given that a Regular Meeting of the Board of Commissioners of Comal County Emergency Services District No. 1 was held Monday, July 31, 2023, beginning at 5:00p.m., at the Bulverde Spring Branch Fire & EMS Station 1, Conference Room, 353 Rodeo Drive, Spring Branch TX, 78070 for the following purposes:

DISCUSSION / ACTION ITEMS

- 1) Called meeting to order at 5:05pm, establish Quorum Dan Saenz, Henry Delgado, and James Sellers. Public Comments: Members of the public may collectively address the Board for a total of thirty minutes on items not on the current agenda (i.e. the public comment section of the meeting). Individual members of the public may address the Board for a maximum of three minutes on items not on the current agenda (i.e. the public comment section of the meeting). Individual members of the public may address the Board for a maximum of three minutes per person per agenda item. Individuals may address the Board once per item. Members of the public may collectively address the Board for a total of thirty minutes per item on the agenda. Members of the public will speak on an agenda item after comments on the item is called for by the presiding officer, but before Board discussion and consideration of the item. Speakers will be called upon in the order that they signed up to speak on an item. If more than ten speakers sign up to speak on an agenda item or as part of public comment on items not on the agenda item, each speaker's allotted time will be proportionally reduced to allow all speakers an opportunity to speak within the 30-minute time limit.
- 2) Approved May 23, 2023, Meeting minutes with corrections. – Henry Delgado made a motion to approve seconded by Dan Saenz. Passed unanimously.
- 3) Review and discuss the Chief's monthly report – Provided by Chief Torres, no action taken
- 4) Review, consider and accept monthly financial reports- Provided by Kay Derrich. Need to remove Richard Hall, Scott Bethel and Patrick Feeley from the list of Bank Signers. Motion by Henry Delgado, seconded by Dan Saenz, motioned passed.
- 5) Consider and approve bills/invoices to be paid – All Commissioners. Josh Dean made a motion to approve the checks provided below. Henry Delgado seconded. Passed unanimously.
 1. Check #0333 to Coveler and Peeler PC for \$2325 for legal services.
 2. Check #0334 First in Crew, Spring Branch, TX for yard work at the rental property common areas.
 3. Check #0336 to Motorola \$2293.92 for vehicle radio charger.
 4. Check #0337 to pay ESD 5 \$13701.00 back for chassis.
 5. Check #0338 to Zoll Medical Corp., \$14,780.06, for Z Vent Ventilator.
 6. Check #0339 reimbursement for bills paid by Credit Card.
- 6) Discuss plans to set workshop for TNT packages. Set dates 8/8/23 for first meeting and 8/21/23 for the final meeting, all meetings at 5 PM.
- 7) Station 5 Property - Discuss Ink Civil updates on Replat and Site Plan information and approve water well costs to install. – No action taken
- 8) Discuss Land and Property - All Commissioners. No action taken.

- 9) Executive Session 6:28 to 6:35 to discuss renting the vacant house.
- 10) Adjourn and set next meeting date. – All Commissioners. Meeting adjourned at 6:50pm. Next meeting August 21, 2023, at 5:00pm.

The Board of Commissioners is authorized by the Texas Open Meetings Act to convene in closed or executive session for certain purposes. These purposes include receiving legal advice from its attorney pursuant to Chapter 551.071 of the Texas Government Code; discussing real property matters pursuant to Chapter 551.072 of the Texas Government Code; discussing gifts and donations pursuant to Chapter 551.073 of the Texas Government Code; discussing personnel matters pursuant to Chapter 551.074 of the Texas Government Code; discussing security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code. If the Board decides to enter executive session regarding any item on this agenda, the Presiding Officer will announce that an executive session will be held and will identify the item to be discussed and the provision from the Open Meeting Act that authorizes the closed or executive session. Comal County Emergency Services District No. 1 and the Bulverde-Spring Branch Emergency Services are committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request by calling (830) 228-4501 for assistance and information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may utilize the statewide Relay Texas Program, 1-800-735-2988.

Henry Delgado – Treasurer

Comal County Emergency Services District